

INTERIM RESPONSE FUND

DISCRETIONARY SPECIAL REASONS STAFFING

**PRINCIPAL ALERT
Steps for Support**

Am I eligible for IRF?

- Is this event a **crisis**?
- Has anyone been, or likely to be, seriously **harmed**?
- Are students, staff, families or communities extremely **distressed**?

YES
to all
questions

Have I explored the use of all current resources, strategies and school-based expertise? (see page 8)

NO

check page 8
IRF Resource
Manual for Principals
or go to
www.minedu.govt.nz
- search - IRF

YES

Are any of these options suitable?

YES

Is the student currently receiving specialist support from MOE (GSE) or RTLB

NO

Not Eligible for IRF funding

NO

YES

Attempt to contact the Lead Worker/Service Manager or RTLB and discuss the crisis situation.

Contact your local Ministry of Education office (see page 6 for Student Support contact details) to discuss access to the fund.
Ask for the person responsible for accessing the IRF

Discretionary Special Reasons Staffing

The Secretary for Education may approve an increase in a school's staffing for a special period. This is short term emergency staffing provided to assist boards in exceptional and unusual circumstances. (The staffing component will have to be paid back if you are in staffing credit for the year).

It can be used to:

- * Provide support for staff - release stressed teachers
- * Release teachers to collect data to assist interventions.
- * Counselling for teachers.
- * Professional development to support staff.

Applications for Discretionary Special Reasons Staffing should be made to the Resourcing Division, Ministry of Education.

www.minedu.govt.nz - search - Discretionary Special Reasons Staffing.

- * **Be creative, diligent and professional with your applications.**
- * **For more information or support contact your CPPA executive member.**